



## Communications Policy

### 1 Communications Strategy

The Company communicates openly and honestly with its Shareholders, and aims to keep them informed of all major developments affecting the state of affairs of the Company. Additionally, the Company recognises that potential investors and other interested stakeholders may wish to obtain information about the Company from time to time.

To achieve this, the Company communicates information regularly to Shareholders and other stakeholders through a range of forums and publications.

### 2 Company Website

One of the Company's key communication tools is its website. The Company endeavours to keep its website up-to-date. The following information will be available on the Company's website:

- the names and biographical information of directors and senior executives;
- the Company's constitution;
- the Company's Board and Board Committee charters;
- the Company's corporate governance policies;
- a statement of the Company's values;
- the Company's annual directors' reports, financial statements and other corporate reports;
- copies of the Company's announcements to ASX; and
- contact details for the securities registry and for Shareholder enquiries.

The website contains a facility for Shareholders to direct enquiries to the Company.

It also allows Shareholders to elect to receive communications from, and send communications to, the Company and share registry via email (or to elect to discontinue receiving email communications from the Company).

### 3 Measures for communicating

Measures for communicating important aspects of the Company's affairs include:

- **Investor relations program:** The Company has in place an investor relations program to facilitate effective two-way communication with investors.



- **Notice of meeting:** In addition to providing Shareholders with notice of meetings in accordance with the *Corporations Act 2001* (Cth) (**Corporations Act**), the Company places the full text of all notices of meetings and explanatory material on its website. The Company encourages shareholders to provide email addresses so that notices of meeting and explanatory material can be sent to Shareholders via email.
- **AGM:** The Company encourages full participation of shareholders at its AGM each year. Shareholders are encouraged to lodge proxies electronically. The Company's external auditor will attend the AGM and be available to answer Shareholder questions about the conduct of the audit, and the preparation and content of the auditor's report. The external auditor will also be allowed a reasonable opportunity to answer written questions submitted by Shareholders to the auditor in accordance with the Corporations Act.
- **Annual Report:** The Company's Annual Report is available on its website and contains important information about the Company's activities and results for the previous financial year. Shareholders can elect to receive the Company's Annual Report as an electronic copy.
- **Announcements lodged with the ASX:** All ASX announcements, including annual and half year financial results, are posted on the Company's website as soon as the ASX has confirmed that the information has been released on the ASX market announcements platform.
- **Presentations:** Copies of corporate presentation materials provided to investors and analysts are released on the ASX market announcements platform prior to the presentation and are posted on the Company's website.

#### 4 Shareholder Enquiries

While the Company aims to provide sufficient information to Shareholders about the Company and its activities, it understands that Shareholders may have specific questions and require additional information. To ensure that Shareholders can obtain all relevant information to the extent such information is publicly available, the Company has made available relevant contact details (via the website) for Shareholders to make their enquiries.

For enquiries regarding their shareholdings, Shareholders may contact the Company's Share Registrar as published on the Company's website.

Adopted by the Board on 27 January 2021.